

## Designee Authorization Form:

“Circulation, registration information, and information retrieval records may not be disclosed except to: Persons authorized by the cardholder to access the individual's records identified by a signed note of permission given by the cardholder” (BPL Privacy Policy).

I, \_\_\_\_\_  
(Print Name)

living at: \_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Library Card Number)      \_\_\_\_\_  
(Phone Number)      \_\_\_\_\_  
(E-mail)

authorize the person listed below to use my library card to borrow materials from the Boston Public Library. They will always present my library card or bring a valid form of government issued personal identification to exercise this authority.

The reason for this authorization is:

- Designee
- Homebound

Identification Details for the person I authorize to use my library card:

Name:

\_\_\_\_\_

Telephone Number and/or Email Address:

\_\_\_\_\_

\_\_\_\_\_

(Person granting authorization: Signature & Date)