

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Regular Meeting of the Trustees as a Corporation and Administrative Agency (First Meeting)

Tuesday, May 10, 2016, 8:30 a.m.  
Boston Public Library, Commonwealth Salon  
Central Library, 700 Boylston Street, Boston, MA 02116

### AGENDA

- I. Chairman's Call to Order and Report  
*Robert Gallery, Chair*
  - A. Review and Approval of Minutes for Trustees Meeting held March 22, 2016  
(Attachment 1)
  
- II. President's Report  
*David Leonard, Interim President*
  - A. Introduction of Connie Chin, President of Norman B. Leventhal Map Center at the Boston Public Library
  - B. Updates: New American Corners and Naturalization Ceremony, One Boston Day and B.A.A. Marathon, Mural Restoration, AFSCME Library Workers Day, Pontifical Academy of Sciences
  - C. Accomplishments and Goals FY16-FY17 (Attachment 2)
  - D. Mayor Martin J. Walsh's FY17 Recommended Operating and Capital Budgets Executive Summary (Attachment 3)  
*Ellen Donaghey, Chief Financial Officer and Eamon Shelton, Major Projects Manager*
  - E. Introduction of Patricia Lyons, City of Boston Director of Public Facilities
  - F. Central Library Renovation  
*Melina Schuler, Chief of Communications*  
*Michael Colford, Director of Library Services*
  - G. Homelessness Report and Action Plan  
*Jen Inglis, Chief of Public Services*
  
- III. Trustees Finance and Audit Committee  
*Zamawa Arenas and Byron Rushing, Finance and Audit Committee Members*
  - A. Delegate Contract Approval to Trustees Finance and Audit Committee
    - 1) Discussion and Vote to Delegate Contract Approval for Preventative Maintenance and Repair of HVAC Systems, to Trustees Finance and Audit Committee

**VOTED: “that the Trustees of the Public Library of the City of Boston delegate approval of award of contract for Preventative Maintenance and Repair of the HVAC Systems throughout the Public Library System of the City of Boston for period of thirty-six (36) months, to Trustees Finance and Audit Committee.”**

- 2) Discussion and Vote to Delegate Contract Approval for Inspection, Testing, and Servicing of Fire Alarm and Sprinkler Systems, to Trustees Finance and Audit Committee

**VOTED: “that the Trustees of the Public Library of the City of Boston delegate approval of award of contract for Inspection, Testing, and Servicing of Fire Alarm and Sprinkler Systems at Central Library and certain Branch Libraries of the Public Library System of the City of Boston for period of thirty-six (36) months, to Trustees Finance and Audit Committee.”**

B. Award of Contracts

- 1) Contract or Contracts for Various Goods or Services relating to the Critical Repair Capital Budget for FY17

**VOTED: “that the Trustees of the Public Library of the City of Boston authorize the President, or designee, on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library Critical Repair Capital Budget for the period July 1, 2016 through June 30, 2017 provided that each contract entered into pursuant to this authorization shall have been estimated to be less than one hundred thousand dollars (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00).”**

- 2) Contract for the Purchase of Books and Certain Other Library Bibliographical Acquisitions Materials

**VOTED: “that the Trustees of the Public Library of the City of Boston enter into a non-advertised contract, as authorized under G.L., c.30-B, Section 7(a), referred to as a “Procurement of Library Books,” between the Trustees of the Public Library of the City of Boston (a Corporation under Chapter 114 of the Acts of 1878), and the vendors listed therein (including any subsidiaries or agents), for the acquisitions of books and for certain other library bibliographical acquisitions materials, in an amount not to exceed the amount appropriated in the Library Department budget for books and other related bibliographical acquisitions materials, during the period July 1, 2016 through June 30, 2017.”**

C. Trustees Fellowes Athenaeum Trust Advisory Committee / Trust Fund FY17 Expenditure

**VOTED: “that the Trustees of the Public Library of the City of Boston approve the expenditure from the Fellowes Athenaeum Trust Fund in an amount not to exceed ninety four thousand dollars and no cents (\$94,000) to support the Fellowes Athenaeum Trust Fund Programmatic Plan for FY17 as recommended by the Fellowes Athenaeum Trust Advisory Committee and to be presented at an upcoming meeting.”**

IV. Proposed Schedule of Trustees Meetings for 2016 – 2017  
*Robert Gallery, Chair*

**VOTED: that, the Trustees of the Public Library of the City of Boston approve the proposed schedule of Trustees meetings for 2016-2017 as noted below:**

- Tuesday, September 13, 2016, 3 p.m., Grove Hall Branch
- Tuesday, November 15, 2016, 3 p.m., West Roxbury Branch
- Tuesday, January 17, 2017, 3 p.m., Charlestown Branch
- Tuesday, March 14, 2017, 8:30 a.m., Central Library
- Tuesday, May 16, 2017, 8:30 a.m., Annual Meeting, Central Library

V. New Business

VI. Public Comment

VII. Adjournment  
*Robert Gallery, Chair*

**Trustees of the Public Library of the City of Boston**  
Robert Gallery, Chair, Evelyn Arana-Ortiz, Vice Chair,  
Zamawa Arenas, Cheryl Cronin, Carol Fulp, John Hailer, Paul A. La Camera, Byron Rushing

Interim President, David Leonard  
Clerk of the Board, Deborah A. Kirrane

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)