

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, January 13, 2015, 3:00 p.m.  
Boston Public Library, South End Branch  
685 Tremont Street, Boston, MA 02118

### AGENDA

- I. Chairman's Call to Order and Report  
*Jeffrey B. Rudman, Chairman*
  - A. Review and Approval of Minutes for the Trustees Meeting held on November 18, 2014 (Attachment 1)
  - B. Welcome  
*Anne Smart, South End Branch Librarian*  
*Curtis Seborowski, Friends of the South End Branch President*
- II. President's Report  
*Amy E. Ryan, President*
  - A. Discussion of FY16 Updated Revenue Assumptions and Anticipated Operating Costs  
*David Sweeney, Chief Financial Officer, City of Boston*  
*Ellen Donaghey, Chief Financial Officer*
  - B. Capital Projects Update and FY16 Preliminary Capital Priorities  
*David Leonard, Director of Administration and Technology*
  - C. Mixed-Use Development Proposals for Boston Public Branch Libraries: Report of Boston City Council Hearing, Docket #1610, December 12, 2014
  - D. Retail Partner – Johnson Building / Central Library: Decision Making Process
    - 1) Proposed Advisory Committee Membership
- III. "We Are One: Mapping America's Road from Revolution to Independence,"  
A Traveling Exhibition: Boston Public Library (May-Nov. 2015)  
Colonial Williamsburg (Feb. 2016 – Jan. 2017)  
New York Historical Society (April – Aug. 2017)  
*Jan Spitz, Executive Director, The Norman B. Leventhal Map Center*  
*at the Boston Public Library*  
*Robert M. Melzer, Chair, Board of Directors, The Norman B. Leventhal Map Center*  
*at the Boston Public Library*
- IV. Launching of the Transformed Children's Library, Teen Central,  
and Adult Reference at Central Library  
*Michael Colford, Director of Library Services*
  - A. February 21, 2015 Opening of Johnson Building Second Floor
  - B. Expanded Public Service Hours for Children's Library and Teen Central

- V. Trustees Finance and Audit Committee  
*Evelyn Arana-Ortiz, Committee Chair*
- A. Vote to Award Contract to Build Five (5) Museum Quality Exhibition Cases with Climate Control and Security Features to Capitol Museum Services, 12299 Livingston Road, Manassas, VA 20109-2772.
- VOTED: that, there be entered into with Capitol Museum Services, 12299 Livingston Road, Manassas, VA 20109-2772, the most responsive and responsible bidder in the public bidding advertised under G.L. c. 30B, sec. 6, a contract to Build Five Museum Quality Exhibition Cases with Climate Control and Security Features, for the period January 14, 2015 through March 16, 2015, at a total cost not to exceed sixty thousand, eight hundred sixty five dollars and zero cents (\$60,865.00). The Boston Public Library Evaluation Committee performed an evaluation of the proposals presented by two vendors as described in the Request for Proposals (RFP), and through this process determined the proposal presented by Capitol Museum Services represented the best value for the Boston Public Library.**
- B. Draft IRS Form 990: “Return of Organization of Exempt from Income Tax Report” (Attachment 2)
- VI. Boston Public Library Exhibition Loan Policy Draft (Attachment 3)
- VOTED: that, the Trustees of the Public Library of the City of Boston approve the Boston Public Library Exhibition Loan Policy.**
- VII. Discussion of Naming Opportunities, Central Library, Johnson Building  
*Amy E. Ryan, President*  
*Carol Mahoney, Acting Executive Director, Boston Public Library Foundation*
- VIII. Chairman’s Report (Continued)  
*Jeffrey B. Rudman, Chairman*
- A. Letter and Memorandum of Position from Boston City Council President, Bill Linehan (Attachment 4)
- IX. New Business
- X. Public Comment
- XI. Executive Session  
*Jeffrey B. Rudman, Chairman*
- A. Legal Advice
- 1) Fred Allen Trust
- XII. Adjournment  
*Jeffrey B. Rudman, Chairman*

## **2015 Trustee Meeting Schedule**

- Tues., March 17, 2015, 8:30 am., Commonwealth Salon, Central Library
- Thurs., May 14, 2015, 8:30 am., Annual Meeting, Commonwealth Salon, Central Library

### **Trustees of the Public Library of the City of Boston**

Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair,  
Zamawa Arenas, Laura DeBonis, Carol Fulp, John Hailer,  
Paul A. La Camera, Dennis Lehane, Byron Rushing

President, Amy E. Ryan

Clerk of the Board, Deborah A. Kirrane

This is an open meeting. The public is welcome to attend.  
For information check [www.bpl.org](http://www.bpl.org)