

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, March 17, 2015, 8:30 a.m.  
Boston Public Library, Central Library, Copley Square  
Johnson Building, Teen Central (*Note: new location*)  
700 Boylston Street, Boston, MA 02116

### AGENDA

- I. Chairman's Call to Order and Report  
*Jeffrey B. Rudman, Chairman*
  - A. Review and Approval of Minutes for the Trustees Meeting held on January 13, 2015 (Attachment 1)
  
- II. President's Report  
*Amy E. Ryan, President*
  - A. Central Library Renovation: Opening of Johnson Second Floor
    - 1) Opening Celebration and Highlights of First 30 Days  
*Michael Colford, Director of Library Services*
    - 2) Communications and Media Coverage  
*Christine Schonhart, Director of Branch Libraries*
  - B. Knight News Challenge on Libraries Grant
    - 1) Open Data to Open Knowledge: A Collaboration Between the City of Boston and the Boston Public Library  
*David Leonard, Director of Administration and Technology*  
*Jascha Franklin-Hodge, Chief Information Officer, City of Boston*
  - C. Branch Capital Project Update  
*Christine Schonhart, Director of Branch Libraries*
  - D. FY16-19 Boston Public Library Recommended Capital Projects Plan (Attachment 2)  
*David Leonard, Director of Administration and Technology*  
**VOTED: that, the Trustees of the Public Library of the City of Boston authorize the President of the Boston Public Library, or her designee, to submit the recommended "FY16 Boston Public Library Capital Budget" to the City of Boston.**
  - E. FY16 Boston Public Library Operating Budget Report (Attachment 3)  
*Ellen Donaghey, Chief Financial Officer*  
**VOTED: that, the Trustees of the Public Library of the City of Boston authorize the President of the Boston Public Library, or her designee, to submit the recommended "FY16 Boston Public Library Operating Budget" to the City of Boston.**

- F. Central Library Renovation
  - 1) Retail Tenant – Central Library/Johnson Building
    - Request for Proposals Update
    - Retail Tenant Advisory Committee Review

III. Trustees Finance and Audit Committee  
*Evelyn Arana-Ortiz, Committee Chair*

- A. Discussion and Vote to Accept FY15 Boston Public Library Draft Management Letter from CliftonLarsonAllen, LLP (Attachment 4)  
*Ellen Donaghey, Chief Financial Officer*

**VOTED: that, the Trustees of the Public Library of the City of Boston vote to accept the Management Letter, dated June 30, 2014, from CliftonLarsonAllen, LLP.**

- B. Vote to Designate Exterior Surplus Space at North End Branch Library

**VOTED: that, the Trustees of the Public Library of the City of Boston vote to declare a certain exterior area at the North End Branch Library as listed below, as surplus pursuant to M.G.L. c. 30B, sec. 16A; said exterior area is not needed for any municipal purpose and shall be used by a potential retail or food service provider; the Boston Public Library shall issue a Request for Proposals through which a successful bidder shall enter into a lease for the designated exterior surplus space.**

<u>Area</u>	<u>Square Footage</u>
Side property	Approx. 600 square feet

- C. Commonwealth of Massachusetts Procurement Law: Contract Limit Increase
  - 1) Vote to Increase Contract Amounts Requiring Trustee Approval from \$25,000 to \$35,000 to Comport with Updated State and City Policy.

**VOTED: that, the Trustees of the Public Library of the City of Boston vote to require Trustee approval only for those competitive and sealed bids which meet or exceed thirty five thousand dollars (\$35,000.)**

- D. Vote to Extend Existing Contract for Annual Independent Auditing Services with CliftonLarsonAllen, LLP, for a period of two years, to June 2017.

**VOTED: that, the Trustees of the Public Library of the City of Boston vote to extend the contract for Annual Independent Auditing Services with CliftonLarsonAllen, LLP, to June 30, 2017.**

- IV. Trustees Special Collections Committee  
*Amy E. Ryan, President*
- A. Review of Loan Requests Approved by Boston Public Library President in Consultation with Chairman of Board of Trustees and Chairman of Special Collections Committee
- 1) Loan of one (1) volume to Isabella Stewart Gardner Museum, 25 Evans Way, Boston, MA 02115 for period March 12, 2015 to September 7, 2015 for purposes of *Jean-Michel Othoniel: Secret Flower Sculptures* exhibition.
  - 2) Loan of fifteen (15) volumes (books and magazines) to University Art Gallery, University of Massachusetts – Dartmouth, 715 Purchase Street, New Bedford, MA 02740 for period April 16, 2015 to May 1, 2015 for purposes of *Working Women Artists and Modern American Visual Culture, 1885-1940* exhibition.
- V. New Business
- VI. Public Comment
- VII. Executive Session  
*Jeffrey B. Rudman, Chairman*
- A. Legal Advice
- 1) Fred Allen Trust
- VIII. Adjournment  
*Jeffrey B. Rudman, Chairman*

### **2015 Trustee Meeting Schedule**

- Thurs., May 14, 2015, 8:30 am., Annual Meeting, Commonwealth Salon, Central Library

**Trustees of the Public Library of the City of Boston**  
 Jeffrey B. Rudman, Chairman; Evelyn Arana-Ortiz, Vice Chair,  
 Zamawa Arenas, Laura DeBonis, Carol Fulp, John Hailer,  
 Paul A. La Camera, Dennis Lehane, Byron Rushing

President, Amy E. Ryan  
 Clerk of the Board, Deborah A. Kirrane

This is an open meeting. The public is welcome to attend.  
 For information check [www.bpl.org](http://www.bpl.org)