

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency

Tuesday, September 29, 2015, 3:30 p.m.

Boston Public Library, Dudley Branch

65 Warren Street, Boston, MA 02119

AGENDA (Revised 9/24/2015)

I. Chairman's Call to Order and Report

John Hailer, Chair

- A. Welcome
Allen Knight, Dudley Branch Librarian
- B. Introduction of Lisa Bevilaqua, Exec. Director, Boston Public Library Foundation
- C. Introduction of John Palfrey, Chair, BPL President Search Committee
- D. Review and Approval of Minutes for Trustees Annual Meeting held May 14, 2015 (Attachment 1)
- E. Review and Approval of Minutes for Special Trustees Meeting held July 30, 2015 (Attachment 2)

II. President's Report

David Leonard, Interim President

- A. General Update
- B. Institute of Museum and Library Services Grant Awarded to Norman B. Leventhal Map Center at the Boston Public Library
Jan Spitz, Executive Director
- C. Boston Public Library Capital Projects Update
Eamon Shelton, Major Projects Program Manager
- D. Associates of the Boston Public Library Children's Writer in Residence Fellowship awarded to Jennifer De Leon
Louisa Stephens, Executive Director
- E. Report of "Gifts, Grants, Donations to the Boston Public Library, Fiscal Year 2015" (Attachment 3)
- F. Summer 2015 Events
 - i. Trip Advisor: Certificate of Excellence
 - ii. Read Your Way to Fenway
 - iii. Concerts in the Courtyard
 - iv. Ice Bucket Challenge
 - v. Above Summit Films: Central Library Drone Video

- III. Trustees Special Collections Committee
Laura Irmscher, Chief of Collections Strategy
- A. Rare Books Department: Update
 - B. Print Department: Update
 - C. Introduction of Beth Prindle, Acting Head of Special Collections
 - D. Review and Approval of Pending Loan Request for loan of one (1) object: *Map of the Operations at the Siege of Savannah in 1779*, to Colonial Williamsburg Foundation, P.O. Box 1776, Williamsburg, VA 23187-1776, for period February 2016 to January 2017, for purposes of *We Are One* exhibition, Pursuant to Exhibition Loan Policy. (Attachment 4)

VOTED: “that, pursuant to the terms of the Exhibition Loan Policy, the Boston Public Library Trustees approve the Loan of one (1) object: *Map of the Operations at the Siege of Savannah in 1779*, to Colonial Williamsburg Foundation, P.O. Box 1776, Williamsburg, VA 23187-1776, for purposes of *We Are One* exhibition.”

- IV. Trustees Fellowes Athenaeum Trust Committee
Michael Colford, Director of Library Services

- A. Program Grant Selections

- V. Library Services Department
Michael Colford, Director of Library Services

- A. Boston Public Library Branch Updates

- VI. Trustees Finance and Audit Committee
Evelyn Arana-Ortiz, Chair Trustees Finance and Audit Committee

- A. Approval of Boston Public Library’s Financial Statements for Fiscal Year Ending June 30, 2015 (Attachment 5)
Matthew S. Hunt, CPA and Principal, CliftonLarsonAllen

VOTED: “that, the Trustees of the Public Library of the City of Boston Approve Boston Public Library’s Financial Statements for Fiscal Year Ending June 30, 2015.”

- B. Contract for Relocating and Re-Shelving Collections, Breakdown, Transportation, and Set Up of Metal Shelving in Conjunction with Johnson Building Renovation of the Boston Public Library. (Attachment 6)

VOTED: “that there be entered into with William B. Meyer, 255 Long Beach Blvd., Stratford, CT 06615, the sole responsive and responsible bidder, a contract for Relocating and Re-Shelving Collections, Breakdown, Transportation, and Set Up of Metal Shelving in Conjunction with Johnson Building Renovation of the Boston Public Library, for the period December 2015 through June 2016 at a total cost not to exceed eighty one thousand, eight hundred eighty four dollars and zero cents (\$81,884.00).”

- C. Retail Tenant Advisory Committee: Update
Ellen Donaghey, Chief Financial Officer
- D. Sale of Norwood Property: Update

- VII. New Business
John Hailer, Interim Chair
 - A. Boston Public Library President Search: Update
 - B. Proposed Time Change for November 10, 2015 Trustee Meeting

- VIII. Public Comment

- IX. Executive Session
Caroline Driscoll, City of Boston Law Department
 - A. Trustee Fundraising Guidelines

- X. Adjournment
John Hailer, Interim Chair

2015-2016 Trustee Meeting Schedule

- Tuesday, November 10, 2015, 3 p.m., Mattapan Branch, 1350 Blue Hill Ave., Mattapan
- Tuesday, January 12, 2016, 3 p.m., Codman Square Branch, 690 Washington St., Dorchester
- Tuesday, March 8, 2016, 8:30 a.m., Central Library, Copley Square, Boston
- Tuesday, May 10, 2016, 8:30 a.m., Annual Meeting, Central Library, Copley Square, Boston

Trustees of the Public Library of the City of Boston
John Hailer, Interim Chair, Evelyn Arana-Ortiz, Vice Chair,
Zamawa Arenas, Laura DeBonis, Carol Fulp, John Hailer
Paul A. La Camera, Byron Rushing

Interim President, David Leonard
Clerk of the Board, Deborah A. Kirrane

This is an open meeting. The public is welcome to attend.
For information check www.bpl.org