

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as an Administrative Agency (First Meeting)

Thursday, May 14, 2015, 9:00 a.m.

Boston Public Library, Central Library, Commonwealth Salon

700 Boylston Street, Boston, MA 02116

MINUTES

A Meeting of the Trustees of the Public Library of the City of Boston as an Administrative Agency was held in the Commonwealth Salon, Central Library of the Boston Public Library on Thursday, May 14, 2015 at 9:00 a.m.

Present at the meeting were: Chairman Jeffrey B. Rudman, Vice Chair Evelyn Arana-Ortiz, Trustees: John Hailer, Paul A. La Camera, Rep. Byron Rushing, Zamawa Arenas, and Laura DeBonis. Absent from the meeting were Trustees Carol Fulp, and Dennis Lehane.

Also present at the meeting were: Boston Public Library President Amy E. Ryan; Clerk of the Board Deborah Kirrane, Boston Public Library staff; Corporation Counsel Caroline Driscoll, and members of the public.

Chairman Jeffrey B. Rudman presided and addressed the agenda's Call to Order and Report.

Mr. Rudman announced that Associates of the Boston Public Library Board Chair, Vivian Spiro, and Executive Director, Louisa Stephens, were in attendance at this meeting, and asked Ms. Spiro if she would like to offer comment on behalf of the Associates. Ms. Spiro explained that the mission of the Associates was the cataloging, conservation, digitization, and exhibition of special collections of the Boston Public Library. She introduced members of the Associates also in attendance, commended the BPL on its designation of certain collections as Collections of Distinction as it enables the Associates to recognize the priorities of the BPL, and thanked the BPL for its remarkable work. Mr. Rudman congratulated Ms. Spiro and the Associates on the success of the recent Literary Lights event.

Mr. Rudman announced that BPL President, Amy Ryan, was recently appointed Chair of the Board of the Digital Public Library of America ("DPLA") and that BPL Trustee, Laura DeBonis, serves on the DPLA board. Mr. Rudman said he is pleased to have two representatives of the BPL on the DPLA board and congratulated Messes. Ryan and DeBonis on the appointments.

Mr. Rudman next introduced the BPL's Digital Projects Manager, Tom Blake. He asked that Mr. Blake please introduce the members of his staff in attendance, describe the digitization efforts underway at the BPL, and report on an award the department recently won. Mr. Blake reported that the BPL began digitization efforts in earnest in approximately 2007. He introduced Danni Pucci, Digital Projects Metadata Coordinator, Digital Project Librarians Nicole Shea and Monica Shin. Mr. Blake stated that the BPL has approximately 260 partners – almost half of all municipalities in Massachusetts – for which the BPL performs digitization services and that the goal is to touch them all. At the recent annual meeting of the New England Archivists, the BPL

Digital Services Department was awarded the Digital Advocacy Award for the BPL's work in reaching out to institutions and proactively placing otherwise hidden collections on-line; helping small collections live next to grand collections, and aiding in the notion that there is no such thing as a small library in a digital world. Mr. Rudman congratulated Mr. Blake and his team for this recognition.

Mr. Blake thanked The Associates of the Boston Public Library for their support, and thanked the Citywide Friends of the BPL for their recent purchase of digitization equipment.

Mr. Rudman announced that on April 3, 2015, the Massachusetts Board of Library Commissioners recognized Trustee Byron Rushing with its Legislative Advocacy Award. He congratulated Rep. Rushing and Rep. Rushing thanked Mr. Rudman and Ms. Ryan for their attendance at the award ceremony.

Mr. Rudman called for review and approval of the Minutes of the Trustees Meeting held March 17, 2015. Upon motion duly made and seconded, the Minutes were approved by unanimous vote.

Boston Public Library, Amy Ryan, next presented the President's Report. She encouraged all to attend the Norman B. Leventhal Map Center Exhibition: *We Are One: Mapping the Road to America's Independence*. The exhibition contains treasures from the BPL's rare books collections and maps from the British Library and the Library of Commerce. Ms. Ryan commended Map Center Executive Director, Jan Spitz, and Curator, Ron Grimm, for their work in presenting the exhibition.

Ms. Ryan next highlighted the popular Concert in the Courtyard series which will begin on June 3, 2015 at 6:00 p.m. The concerts are held weekly on Wednesday evenings and Friday afternoons. Ms. Ryan thanked BPL Events and Programming Manager, Beth Prindle, BPL Staff, and the Boston Public Library Foundation for its philanthropic support in presenting and sponsoring the concerts.

Ms. Ryan introduced BPL's Human Resources Director, Claudia Araujo. Ms. Araujo began working at the BPL seven weeks ago. She recognizes human resources as a vital part of any organization and is looking forward to working for the BPL and the City of Boston.

BPL Director of Branch Libraries, Christine Schonhart, described for the Trustees a recent gift from the Schulz family in memory of Elizabeth Schulz. Ms. Schulz worked at the Brighton Branch for 30 years and is remembered as kind and funny, a lovely lady always willing to lend a hand. The contribution will be used for systemwide children's programming and the BPL is grateful to the Schulz family for their generosity.

As is presented annually to the Trustees, Ms. Ryan reported the BPL Accomplishments and Goals for FY15-FY16. Each year this document is prepared and it accompanies the BPL's budget submission to the Boston City Council. Ms. Ryan thanked the team of 470 BPL staff and the Board of Trustees who have made these accomplishments a reality, and highlighted the following: the phase one opening of the Central Library Renovation, expanded weekend service,

Collections of Distinction, systemwide wi-fi upgrades, and four branches with active capital construction projects: Jamaica Plain, Faneuil, Roslindale, and Parker Hill.

Mr. Rudman expressed his gratitude to BPL leadership and staff for the accomplishments, declaring the list as “amazing.”

Ms. Ryan next introduced BPL Chief Financial Officer, Ellen Donaghey, to present the FY16 Recommended Operating and Capital Budget Executive Summary. Ms. Donaghey directed the Trustees to the budget summary contained in the Trustee meeting materials. She explained that Mayor Walsh has recommended a BPL budget of \$43 million, representing an increase of \$1.3 million of which half will come from the City of Boston directly. This increase will fund three new custodian positions and fully fund increases in staff salary. It eliminates a number of positions that have remained unfilled for the past several years, and moves approximately \$380,000 to trust and enterprise money.

Ms. Donaghey explained that at the March 17, 2015 Trustee meeting, it was reported that the BPL anticipated a savings in utility expenses for next year. The City of Boston, however, is being more cautious, and that money remains in the BPL budget. The BPL is level funded with its book budget. There is an increase of non-city funding representing positions being funded by the Boston Public Library Foundation. Ms. Donaghey further reported that Senator Michael Rush of West Roxbury is filing a motion with the Massachusetts Senate to bring the BPL to level funding.

The Boston City Council will vote on the budget in June, and the new fiscal year will begin on July 1, 2015.

Mr. La Camera asked after the State deficit. Rep. Rushing explained that because of the deficit, the goal of the budget was to reach level funding, but there is currently an \$80,000 reduction.

Ms. Donaghey reported on the cost of branch renovations projects for the Jamaica Plain, Dudley, Parker Hill, Uphams Corner, Roslindale, Adams Street, Faneuil branches, Central Library, and Johnson Building roof repairs. Mr. Rudman asked after the improvements at the Dudley Branch to which Ms. Donaghey reported the amounts budgeted for (1) design and (2) interior renovations (FY17-FY20).

Ms. Arenas questioned the money budgeted for redevelopment of BPL website and on-line services. BPL Director of Administration and Technology, David Leonard, explained that the BPL will pick up the redesign of the website in the coming year and has secured from the City of Boston a commitment to fund supplemental services such as high end design or specific coding requirements, for FY17. Currently the BPL is preparing a list of requirements, timeline, and priorities. The allocation will be released once the detail of how it is to be used in the overall redesign project is determined. The redesign project is a two to three year effort.

Ms. Ryan explained for the Trustees that two years ago, the Trustees voted to repurpose the Transitional Services and Career Counseling Fund to Staff Development, and introduced BPL Training Coordinator, Elissa Cadillac, to report on the status of that fund.

Ms. Cadillic thanked the Trustees for repurposing the balance of the Transitional Services Fund to the Staff Training Fund – a two year program for all staff focusing on topics such as career enhancement, leadership development, job enrichment and training, conversational language skills, and other programs in response to staff preferences and needs. She described the success of the two Facilities Training workshops and, in an effort to better serve non-English speaking patrons, the success of the Spanish Phrases Workshop which taught BPL staff customer phrases in Spanish, and included flashcards to facilitate better communication between patrons and staff. Ms. Cadillic described for the Trustees the success of the Cross-Functional Collaboration in presenting strategies for all departments to work together and, in the Professional Communication workshops, staff learned how a professional and positive mental attitude leads to success. The funds are not completely expended and Ms. Cadillic is looking forward to using the balance for similar program offerings in the fall. She thanked the Trustees for their support.

Ms. Ryan explained that, based on Trustee guidance at the last Trustee meeting regarding security challenges, and with thanks to Mr. Rudman and Rep. Rushing who were instrumental in moving this along, David Leonard will deliver a progress report on the BPL's Systemwide Security and Safety Plan.

Mr. Leonard introduced a draft of what will become the security plan for the entire BPL system. The draft contains what the BPL is already doing and what needs to be done, with the goal of creating a single governing document regarding security. The need for this type of document was driven by the fact that for the first time in BPL history, the BPL has on board a Systemwide Security Manager and given that the BPL is reviewing bids for a new Guard and Patrol Services contract. In light of these events, the BPL needs to ensure that standards for security are in place.

The BPL has seen behavior challenges related to substance abuse, and while only a part of the response, security is important in addressing these challenges as well as ensuring the safety of staff, public and buildings, and is broader than just traditional security.

In addition to the core aspect of the document, the BPL will have special security requirements for IT, exhibitions, and special collections area as they have their own unique needs and challenges.

The draft addresses systems such as cameras, card key access system, key management, principles that govern staff procedures, training needs, the range of partnerships with entities outside of the BPL with which the BPL intends to formally and consistently engage. The BPL has reached out to several entities for input and feedback, including Boston Police Department, Municipal Protective Services Department, BPL Health and Safety Committee, and union representatives.

The BPL has also begun a series of meetings regarding needle-related incidents including working with representatives from the Boston Police Department, representatives of the Mayor's Office dedicated to public safety initiatives, recovery specialists, and professionals from the Dimock Community Health Center that specialize in the medical and social work side of

responding to these challenges. The BPL is expected to meet with the Boston Public Health Commission in the coming weeks.

Other components of the plan under development include guidance and training requirements for BPL staff and how staff operate in BPL buildings. Initiatives will probably be piloted at Dudley, South End, and West End branches where, generally, more such incidents are seen. Staff safety requirements as set by the Massachusetts Division of Labor Standards will also be incorporated into the document.

Mr. Leonard reiterated that his presentation was a high-level review of the draft Safety and Security Plan, why it exists, and the next steps toward finalization and implementation. Ms. Arenas said that she was glad to see this plan coming together and congratulated Mr. Leonard on this effort. She asked Mr. Leonard to please address timeline, roll-out, and how the plan will address digital property.

From a timeline point of view, Mr. Leonard described three things that were to occur: (1) take stock of what is already in place or actions the BPL is currently implementing (example: security cameras being implemented over the last couple of years), (2) define what is to be accomplished in the next 12 to 18 months, and (3) identify components of the plan that are to be managed on an ongoing basis. He expects the plan to be made final over the summer.

With respect to BPL digital properties, within the IT Department over the last two years, BPL has begun to look at (1) confirming that BPL systems are secure and well-defended and (2) the appropriate use of computers in BPL buildings, to which the BPL Appropriate Use Policy is currently under review.

Mr. Hailer commended the BPL partnership with Dimock Community Health Center and asked that BPL consider partnering with other local organizations surrounding issues of homelessness, mental health, alcoholism, and substance abuse. Mr. Leonard confirmed that BPL is in the early stages of articulating its role and posture regarding these issues and is working to establish a comprehensive approach to addressing same.

Mr. Rudman introduced Vice-Chair Evelyn Arana-Ortiz to present the Trustees Finance and Audit Committee portion of the agenda and said that votes could be taken individually or collectively, as she and the board see fit.

Ms. Arana-Ortiz described Item A, asking for a vote to delegate approval of a contract to repair and restore the Pierre Puvis de Chavannes' *Philosophy* (1895/6) to the Trustees Finance and Audit Committee. Ms. Arana-Ortiz described the location of the mural (McKim stairway) and the effects that moisture has had on the condition of the mural. She explained that this is a critical matter as the mural is in danger of coming off of the wall, and that the skillset needed to repair the mural is highly selective and specific. She asked that the Trustees allow the Finance and Audit Committee to approve this contract rather than have to wait until the next Trustee meeting, scheduled for September 15, 2015. Ms. Donaghey reported that public bid would be waived on this contract and the BPL is awaiting a proposal from Gianfranco Pocobene, a master conservator and someone very familiar with the murals. Mr. Rudman thanked the Finance and

Audit Committee for their diligence and Ms. Arana-Ortiz encouraged the Trustees to view the mural after the meeting.

Upon motion duly made and seconded, it was

VOTED: “that the Trustees of the Public Library of the City of Boston delegate approval of award of contract for anticipated restoration of Pierre Puvis de Chavannes’ *Philosophy* (1895/6) to the Trustees Finance and Audit Committee.”

Ms. Arana-Ortiz called out each agenda item B(1) through (9): critical repair fund, acquisition of materials, elevator inspection, Johnson Building carpet replacement, systemwide window installation, moving of materials related to the Jamaica Plain branch renovations, distribution of \$93,000 from the Fellowes Athenaeum Trust Fund for programming at Dudley Branch, contract for audit and tax preparation services, contract for food service operator, The Catered Affair, and called for a single vote to approve all seven agenda items B(1) through (9). Rep. Rushing asked Ms. Arana-Ortiz to confirm that she was indeed comfortable with the one collective vote and she replied that she was.

Mr. La Camera confirmed that the materials acquisitions vote was the standard vote for the purchase of bibliographic materials. Ms. DeBonis asked if it was customary to extend a 5-year contract to the food service operator and Ms. Donaghey confirmed that it was.

Mr. Rudman asked for a motion to approve all nine votes: B(1) through (9) and, after motion made and duly seconded it was

VOTED: “that the Trustees of the Public Library of the City of Boston authorize the President, or designee, on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library Critical Repair Capital Budget for the period July 1, 2015 through June 30, 2016 provided that each contract entered into pursuant to this authorization shall have been estimated to be less than one hundred thousand dollars (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00).”

VOTED: “that the Trustees of the Public Library of the City of Boston enter into a non-advertised contract, as authorized under G.L., c.30-B, Section 7(a), referred to as a “Procurement of Library Books,” between the Trustees of the Public Library of the City of Boston (a Corporation under Chapter 114 of the Acts of 1878), and the vendors listed therein (including any subsidiaries or agents), for the acquisitions of books and for certain other library bibliographical acquisitions materials, in an amount not to exceed the amount appropriated in the Library Department budget for books and other related bibliographical acquisitions materials, during the period July 1, 2015 through June 30, 2016.”

VOTED: “that the Trustees of the Public Library of the City of Boston enter into a contract publicly advertised in accordance with the provisions of G.L.c.149, Section 44A - 44I, with United Elevator Co., Inc., 195 Libbey Industrial Parkway #3, Weymouth, MA 02189, the lowest eligible and responsible bidder, for Inspection, Testing, Servicing, and

Full Preventive Maintenance of Elevator Equipment in Various Library Buildings for a multi-year (three (3) year) period beginning July 1, 2015 through June 30, 2016, and on July 1, 2016, and on July 1, 2017, at a total cost for the three (3) year period not to exceed one hundred ninety four thousand, twenty one dollars and sixty four cents (\$194,021.64). The cost for the first Fiscal Year (2016) is not to exceed sixty four thousand, six hundred seventy three dollars and eighty cents (\$64,673.88), and for each of the next two fiscal years (Fiscal Years 2017 and 2018) not to exceed sixty four thousand, six hundred seventy three and eighty eight cents (\$64,673.88) and sixty four thousand, six hundred three dollars and eighty eight cents (\$64,673.88) respectively.”

VOTED: “that the Trustees of the Public Library of the City of Boston enter into a contract with Capital Carpet & Flooring Specialists, Inc., 12 Walnut Hill Park, Woburn, MA 01801, the lowest eligible, responsible and responsive bidder in the public bidding, advertised under G.L. C. 30B, for Carpet Replacement for the 3rd Floor Johnson Building, Boston Public Library, 700 Boylston Street, Boston, MA 02116 at a total cost not exceed one hundred thirty one thousand, two hundred sixty seven and zero cents (\$131,267.00).”

VOTED: “that the Trustees of the Public Library of the City of Boston enter into a contract publicly advertised in accordance with the provisions of G.L. c. 149, Section 44A-44I, with Glass & Mirror, Inc., 190 Broadway, Somerville, MA 02145, the lowest eligible, responsive and responsible bidder, for Window Installation and Repairs in Various Library Buildings for a multi-year (three (3) year) period beginning July 1, 2015 through June 30, 2016, on July 1, 2016, and on July 1, 2017, at a total cost for the three (3) years not to exceed forty two thousand, three hundred seventy six dollars and sixty five cents (\$42,376.65). The cost for each Fiscal Year (2016, 2017, and 2018) not to exceed fourteen thousand, one hundred twenty five dollars and fifty cents (\$14,125.55), respectfully.”

VOTED: “that the Trustees of the Public Library of the City of Boston enter into a contract with William B. Meyer, Inc., 255 Long Beach Blvd., Stratford, CT 06615, the most responsive, and responsible bidder, in a public Request for Proposal process advertised under G.L. C. 30B, for Jamaica Plain Branch Collection Move and Storage during the period: August 1, 2015 through October 31, 2016, at a total cost not to exceed thirty five thousand, seven hundred fifty two dollars and zero cents (\$35,752.00). The Boston Public Library Evaluation Committee performed an evaluation of the proposals presented by two vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by William B. Meyer, Inc. represented the sole best value for the Boston Public Library.”

VOTED: “that the Trustees of the Public Library of the City of Boston approve the expenditure from the Fellowes Athenaeum Trust Fund in an amount not to exceed ninety three thousand dollars and no cents (\$93,000) to support the Fellowes Athenaeum Trust Fund Programmatic Plan for FY16 as recommended by the Fellowes Athenaeum Trust Advisory Committee and to be presented at an upcoming meeting.”

VOTED: “that the Trustees of the Public Library of the City of Boston extend the existing two (2) year contract with CliftonLarsonAllen, LLP, 111 South Bedford Street, Suite 200, Burlington, MA 01803, to provide auditing and tax preparation services, to the period of July 1, 2015 through June 30, 2017 for the purpose of conducting the Fiscal Year 2015 and

2016 audit, total cost of auditing services not to exceed \$27,000 on an annual basis and total cost of tax services not to exceed \$4,750 on an annual basis.”

VOTED: “that, the Trustees of the Public Library of the City of Boston enter into a contract with The Catered Affair, P.O. Box 432, Hingham MA 02043, the most responsive, and responsible bidder in a public Request for Proposal process advertised under G.L. C. 30B, a contract for a Boston Public Library Food Service Operator during the period: May 1, 2016 through April 30, 2021. The Boston Public Library Evaluation Committee performed an evaluation of the proposals presented by three vendors as described in the Request for Proposal (RFP), and through this process determined the proposal presented by The Catered Affair represented the best value proposal for the Boston Public Library.”

Mr. Rudman next explained to the Trustees that agenda item C.: Discussion and Delegation of Approval to Award Contract for Furnishing Guard and Patrol Services to Trustees Finance and Audit Committee, would not be called for a vote at this meeting. To correct a deficiency in the request for proposal, the contract will be re-bid beginning Monday, May 18, 2015 and noted that the vote be amended to reflect the contract start date of September 1, 2015. The current guard and patrol services contract will be extended two months to accommodate for the re-bidding of the contract and the new contract start date. Mr. Rudman confirmed that this has been approved by the City of Boston Law Department.

Mr. Rudman called for a motion to approve the amended vote to Delegate Approval to Award Contract for Furnishing Guard and Patrol Services – as amended – to Trustees Finance and Audit Committee. Upon motion made and duly seconded, it was

VOTED: “that, the Trustees of the Public Library of the City of Boston delegate approval to award contract for furnishing guard and patrol services for the Boston Public Library for a multi-year period beginning September 1, 2015, to the Trustees Finance and Audit Committee.

Ms. Ryan introduced the report of Trustees Special Collections Committee. The Committee is chaired by William Stoneman and Trustees DeBonis and Rushing are members. At the most recent meeting of the Special Collections Committee, there was discussion regarding three new proposed Collections of Distinction. BPL Chief of Collections Strategy, Laura Irmscher reminded the Trustees that there are currently 24 BPL Collections of Distinction, and reviewed the six selection criteria used to designate Collections of Distinction: that the collection is unique, rare, and/or intrinsically valuable, pre-eminent among libraries and cultural institutions, is of historical significance that reflects the long term BPL commitment to the collection, buttressed by the past and current generosity of individuals, is central to the history of the City of Boston, the Commonwealth of Massachusetts and the communities therein, resonates with communities of scholars and makes the BPL the destination for scholarship in a particular subject, and the universality of subject matter and furthers the purpose of the BPL by contributing to a democratic education.

BPL Curator of Prints, Jane Winton, introduced the Louis Prang and Company Collection of Distinction. The collection consists of approximately 16,000 Louis Prang chromolithographs, greeting cards, and salesman sample books. Louis Prang came to Boston from Prussia in the late 1800s – his home and factory are still located in Roxbury – and he engaged in producing high-

quality chromolithographs in Boston. The collection started with a large gift from Prang and the BPL has been collecting since.

BPL Reference Librarian, Sean Casey, introduced the Nathaniel Bowditch Collection of Distinction. The collection contains the first printed book of sea charts, the only one such book printed in the 15th century. Each page of the book is an island in the Aegean Sea and is accompanied by a sonnet describing the island on the facing page. The Bowditch collection is the first collection ever received by the BPL. In 1858 the BPL received the books and manuscripts of Nathan Bowditch, a New England mathematician, astronomer, and navigator. The collection consists of 2,500 volumes, treatises on comets and sundials, and Bowditch's personal documents including correspondence with various U.S. Presidents. The book portion of the collection is a good representation of the Renaissance and contains a first edition of *Euclid* complete with a wood binding.

BPL Curator of Fine Arts, Eve Griffin, introduced the Society of Arts and Crafts, Boston Record Collection of Distinction. She explained that Arts and Crafts Boston has been at the forefront of the American Arts and Crafts Movement, fostering the development, sales, recognition, and teaching of craft for more than 100 years and that still exists on Newbury Street today. The collection includes organizational and financial records, exhibition files, correspondence, price lists, special order forms, and many photographs and sketches of crafts (jewelry, silverware, furniture). In 1897, America's first arts and crafts exhibition took place in Boston and, after the exhibition, exhibitors and craftsmen came together to form the Society of Arts and Crafts. The collection is invaluable in informing the history of design in Boston and the Arts and Crafts Movement throughout the United States.

Ms. Ryan explained to the Trustees the next agenda item: Review and Vote to Accept the Nancy McIvor Webb Trust Bequest. Because of the value of the collection, pursuant to the BPL Collection Development Policy, acceptance of the collection requires an approval vote by the Trustees.

Karen Shafts, Assistant Keeper of Prints described the Nancy McIvor Webb collection, a collection of approximately 314 prints and drawings by Boston artist Nancy Webb. Webb's "Sunflower Tumble" was displayed. Webb enjoyed a long and distinguished career as a sculptor and graphic artist. The BPL began collecting Webb's graphic work in 1987 and, in 1998 held a retrospective exhibition of her drawings. The bequest is accompanied by a donation intended to help support the work of the Prints Department. The collection will not only advance the BPL's ability to show Webb's work, but will be a valuable addition to the BPL's Boston Artists Collection – a Collection of Distinction. The Webb collection was presented to the Special Collections Committee who recommended that the Trustees vote to accept the bequest.

Upon motion made and duly seconded, it was

VOTED: “that, the Trustees of the Public Library of the City of Boston, accept The Nancy McIvor Webb Trust Bequest of Drawings and Prints, together with the sum of twenty-five thousand dollars (\$25,000), pursuant to the terms of the Nancy McIvor Webb Trust,

Amendment 1, section A(b), and Appendix B of the Boston Public Library Collection Development Policy.”

Mr. Rudman next addressed the proposed Schedule of Trustee Meetings for 2015-2016 and asked for a vote to accept the dates. Upon motion duly made and seconded, it was

VOTED: that, the Trustees of the Public Library of the City of Boston approve the proposed schedule of Trustees meetings for 2015-2016 as noted:

Tuesday, September 15, 2015, 3 p.m., Dudley Square Branch
Tuesday, November 10, 2015, 3 p.m., Mattapan Branch
Tuesday, January 16, 2016, 3 p.m., Codman Square Branch
Tuesday, March 8, 2016, 8:30 a.m., Central Library
Tuesday, May 10, 2016, 8:30 a.m., Annual Meeting, Central Library

Mr. Rudman explained that the New Business section of the agenda would be moved and addressed at the conclusion of the Third Trustee Meeting. The meeting then moved to Public Comment.

David Vieira, representing The Citywide Friends of the Boston Public Library announced the Citywide Friends' vote to extend a \$5,000 grant to branch friends groups for public programming on Saturdays during the summer months, and a resolution suggesting that BPL website include more languages.

With no other members of the public offering comment and no further business before the Board of Trustees, Mr. Rudman asked for a motion to adjourn the First Meeting of the Board of Trustees. Upon motion made and duly seconded, the First Meeting was adjourned at 10:02 a.m.



Deborah A. Kirrane
Clerk of the Board