

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

**Annual Meeting of the Trustees as an Administrative Agency (Second Meeting)
Thursday, May 14, 2015, 9:00 a.m.
Boston Public Library, Commonwealth Salon
Central Library, 700 Boylston Street, Boston, MA 02116**

MINUTES

The Annual Meeting of the Trustees of the Public Library of the City of Boston as an Administrative Agency (Second Meeting) was held in the Commonwealth Salon, Central Library of the Boston Public Library on Thursday, May 14, 2015, at 10:05 a.m.

Present at the meeting were: Chairman Jeffrey B. Rudman, Vice Chair Evelyn Arana-Ortiz, Trustees: John Hailer, Paul A. La Camera, Rep. Byron Rushing, Zamawa Arenas, and Laura DeBonis. Absent from the meeting were Trustees Carol Fulp, and Dennis Lehane.

Also present at the meeting were: Boston Public Library President Amy E. Ryan; Clerk of the Board Deborah Kirrane, Boston Public Library staff; Corporation Counsel Caroline Driscoll, and members of the public.

The meeting commenced with the Chairman's Call to Order, and a description of the votes in this meeting as "enabling" votes. BPL Board of Trustees Chair, Jeffrey Rudman, asked if any members of the Board of Trustees wish to speak to any of the enabling votes or had questions concerning any of the enabling votes before the Board. There were no comments made or questions asked.

Upon motion made and duly seconded, all items voted, with no opposition, approved collectively.

VOTED: that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign on behalf of the Board, bills, special drafts, and payrolls of the Library.

VOTED: that until the next Annual Meeting, that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign any and all contracts voted, except as otherwise authorized, to be made by the Board in the name and on behalf of the City of Boston and any and all communications in connection with the award of contracts so voted or recommended to be so voted and to authorize payment under contracts so voted.

VOTED: to authorize the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library System Critical Repair Budget, for the period of July 1, 2015 through June 30, 2016, provided that each contract entered into pursuant to this authorization shall have been estimated to be no greater than One Hundred Thousand Dollars and No Cents (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00).

VOTED: that we, the Trustees of the Boston Public Library, having appointive authority over the Civil Services personnel at the library, do appoint the Library President, or Designee, to hold and conduct hearings in accordance with Chapter 31 of the General Laws whenever the said hearings are deemed necessary.

VOTED: that until the next Annual Meeting that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, Director of Branch Library Services, Chief of Public Services, or the Clerk of the Corporation be, and hereby are, authorized to act on behalf of the Trustees in the administration of the personnel procedures established by them and to fix the remuneration for all officers and employees subject to the salaries and wage scales as currently established.

VOTED: that due to delays in receiving award letters and finalized budgets from various funding sources, the Chief Financial Officer, Director of Library Services, Director of Administration and Technology are hereby authorized, in cases which the CFO judges to be of no risk, to request the City Auditor to approve Interim Salary Payments to Library Department Personnel who have been approved by the President. Such personnel will be paid from external fund accounts established pending receipt of award letters. The Library Department will assume responsibility, through our Fiscal Year 2016 City appropriation, for any external fund accounts for which no appropriation becomes available.

With no further business before the Board of Trustees at the Annual Meeting of the Trustees as an Administrative Agency, the Second Meeting thus adjourned at 10:10 a.m.

Deborah A. Kirrane
Clerk of the Board