

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees Finance and Audit Committee

Tuesday, November 9, 2021 at 8:30 a.m.

Via Zoom: <https://boston-public-library.zoom.us/j/81454538644>

### AGENDA

#### I. **Welcome**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Welcome Remarks
- B. Roll Call
- C. Review and Approval of Meeting Minutes from September 21, 2021.

#### II. **Votes for Contracts**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Citymail, Inc. contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed twenty thousand dollars and zero cents (\$20,000) to be entered into with Citymail, Inc., 77 Walnut St, Peabody MA to provide bulk mailing services.”**

- B. Brooks Custom Apparel contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed thirty thousand dollars and zero cents (\$30,000) to be entered into with Brooks Custom Apparel, 56 Leonard Street, Foxborough, MA to provide certain articles of clothing.”**

- C. Manager Tools, LLC contract

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approve a contract not to exceed thirty thousand dollars and zero cents (\$30,000) to be entered into with Manager Tools, LLC of 5765-F Burke Centre Parkway, #152, Burke VA 22015 to provide management training to library supervisors.”**

#### III. **Update on Performance of Financial Portfolio**

*Sebastian Grzejka, NEPC*

#### IV. **New Business**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Discussion of Auditor’s Contract

#### V. **Public Comment**

*“Please sign up for public comment the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk of the Board for distribution to the Trustees.”*

## VI. **Adjournment**

Next meeting is Tuesday, January 11, 2022 at 8:30 a.m. via Zoom  
*Meeting is subject to change*

### **Trustees of the Public Library of the City of Boston**

Priscilla H. Douglas, Chair; Evelyn Arana-Ortiz, Vice Chair  
Zamawa Arenas, Jabari Asim, Navjeet Bal, Joseph Berman, Ben Bradlee, Jr,  
Cheryl Cronin, Linda Dorcena Forry, John Hailer, Jeff Hawkins,  
Joyce Linehan, Sen. Mike Rush, Rep. Chynah Tyler, and Christian Westra

President, David Leonard  
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend; for information: [www.bpl.org](http://www.bpl.org)

Zoom: <https://boston-public-library.zoom.us/j/81454538644>

Meeting ID: 814 5453 8644

Call in option: 646 558 8656, or 301 715 8592, or 312 626 6799, or 669 900 9128  
International numbers available: <https://boston-public-library.zoom.us/j/81454538644>