



Conference Room Pricing Guide

Fees reflect base prices during library hours; individual quotes will be provided to reflect full meeting details. Space fees include use of tables/chairs unless otherwise noted. Capacities subject to change based on set-up.

Non-profit organizations must provide 501(c) letter to qualify for discounted fee.

SPACE	FEES	CAPACITY
Mezzanine Conference 3	Half Day: Corporate: \$200 Non-profit: \$160 Full Day: Corporate: \$400 Non-profit: \$320	Conference Table: 14
Mezzanine Conference 2	Half Day: Corporate: \$350 Non-profit: \$280 Full Day: Corporate: \$700 Non-profit: \$560	Conference Table: 20
Orientation Room	Half Day: Corporate: \$750 Non-profit: \$600 Full Day: Corporate: \$1,250 Non-profit: \$1,000	Lecture: 60 Classroom: 32 Conference: 20
McKim Conference Room B	Half Day: Corporate: \$1,500 Non-profit: \$1,200 Full Day: Corporate: \$2,500 Non-profit: \$2,000	Rounds: 100 Lecture: 100
Exhibition Hall <small>(does not include furniture)</small>	Half Day: Corporate: \$5,000 Non-profit: \$4,000 Full Day: Corporate: \$7,500 Non-profit: \$6,000	Rounds: 140 Lecture: 180 Standing: 200
Guastavino Room <small>(does not include furniture)</small>	Half Day: Corporate: \$5,000 Non-profit: \$4,000 Full Day: Corporate: \$7,500 Non-profit: \$6,000	Rounds: 150 Lecture: 200 Standing: 200
Rabb Hall	Half Day: Corporate: \$4,000 Non-profit: \$3,200 Full Day: Corporate: \$6,500 Non-profit: \$5,200	Auditorium Seating: 300

Half day reflects 4-hour rental, full day reflects 8-hour rental. Load-in/out fees may apply based on needs.

Please contact the Boston Public Library Special Events Office to begin planning your conference:

617.859.2212 — events@bpl.org