

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency
Tuesday, November 19, 2024 at 3:00 p.m.
Mattapan Branch Library, Alice Yancey Community Room
1350 Blue Hill Ave Mattapan, MA 02126

REVISED AGENDA

I. Chair's Report

Dr. Ray Liu, Chair

A. Call to Order

1. Acknowledge EDI statement
2. Roll Call
3. Review and Approval of Minutes for the September 24, 2024 Meeting

II. President's Report

David Leonard, President

A. Remarks from Mayor Michelle Wu

B. Greetings from Mattapan Branch

Maurice Gordon, Branch Librarian

C. Introduction of New Managers:

1. Jonathan Eshel, Chief of Operations
2. Jake Jacevicius, Facilities Manager

III. Strategic Planning

Dr. Ray Liu, Executive Committee

Christian Westra, Strategic Planning Committee Chair

A. Presentation of the Draft Strategic Plan

Erin Corcoran, Gensler and Margaret Sullivan, Margaret Sullivan Studios

IV. Trustees Finance and Audit Committee

Evelyn Arana-Ortiz, Committee Chair

A. NEPC Update

B. Review of the FY24 Gift Report

Emily Tokarczyk, Chief Financial Officer

C. Vote to Approve

Emily Tokarczyk, Chief Financial Officer

1. Foreign Wire Transfer Proposal

VOTED: “that, the Trustees of the Public Library of the City of Boston approve the use of foreign wire transfers to purchase select items that would be unobtainable through the use of standard payment methods. Foreign wire transfer option would include the following controls:

- **Only utilized when all standard methods have been exhausted**

- **Only utilized with vendors/auction houses deemed reputable**
- **Requires electronic approval by three senior managers (excluding requesting personnel).”**

V. New Business

VI. Public Comment

Please sign up for public comment within the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk for distribution to the Trustees.

VII. Adjournment

Dr. Ray Liu, Chair

**Next meeting scheduled for Tuesday, January 28th, 2024, at 3:00 p.m. at the Honan Allston Branch (Subject to change, please see website for details)*

Trustees of the Public Library of the City of Boston

Dr. Ray Liu, Chair; Evelyn Arana Ortiz, Vice Chair,
Navjeet Bal, Joe Berman, Jim Canales, Cheryl Cronin, John Hailer, Jeff Hawkins, Julie Kim, Jonathan Lavine,
Jose C. Masso III, Porsha Olayiwola, Senator Mike Rush, Christian Westra, and Lynn Perry Wooten

President, David Leonard
Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.

In-person or stream virtually

Watch via Zoom: <https://boston-public-library.zoom.us/j/81993323332>

Webinar ID: 819 9332 3332

Call in: 1 309 205 3325, 1 646 558 8656, or 1 301 715 8592