

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees Finance and Audit Committee

Tuesday, January 14, 2025, at 8:30 a.m.

Via [Zoom](#)

### AGENDA

#### I. **Call to Order**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Welcome Remarks
- B. Acknowledge Reaffirmation Statement
- C. Roll Call
- D. Review and Approval of Meeting Minutes from November 12, 2024

#### II. **Review of FY25 Budget Submission**

*Emily Tokarczyk, Chief Financial Officer*

#### III. **NEPC Updates and Manager Discussion**

*Sebastian Grzejka, CAIA, NEPC Partner and Jonovan Sackey Senior Investment Associate*

#### IV. **Discussion of Auditor Contract and Fleet of Vehicles Contract**

*Evelyn Arana Ortiz and Emily Tokarczyk*

#### V. **Review and Approval of Votes**

*Emily Tokarczyk, Chief Financial Officer*

- A. Loading Dock Confined Space Concrete Repair

**VOTED: “that, the Trustees Finance and Audit Committee approves the contract with Berglund Construction Company, 8410 S. South Chicago Avenue, Chicago, IL 60617 in the amount, not to exceed eighty thousand dollars and zero cents (\$80,000.00) to repair, patch and replace concrete soffit in confined space of the loading dock as specified with the BPL.”**

- B. Purchase of Dual Camera Book Capture System

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approves the purchase of the Digital Transitions BC100 dual camera book capture system from The Digital Transitions, Inc. of 35 West 35TH Street 10th Floor, New York, NY 10001 in the amount of One Hundred Seventy-Nine Thousand, Fifteen Dollars and Thirty-Seven Cents (\$179,015.37).”**

- C. Cohesity Service Renewals

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approves the 3-year contract renewal for Cohesity services with Presidio Networked Solutions LLC at 10 Sixth Road, Woburn, MA 01801 for on-site file storage and backup platform in the amount of Sixty-One Thousand Six Hundred Seventy Dollars and Eighty-Eight Cents (\$61,670.88).”**

- D. Contract with GrubStreet

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approves a contract with GrubStreet of 50 Liberty Drive, Boston, MA 02210. The amount is not to exceed One Hundred Thousand dollars and Zero Cents (\$100,000) to provide youth and**

**adult writing programs systemwide.”**

E. Purchase of Security Equipment

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston approves the purchase of security equipment (cameras, NVR, and key card readers) from Electronic Security Control Systems, Inc., 7-A Railroad Avenue, Bedford, MA 01730 in the amount One Hundred Forty-Three Thousand Two Hundred Twenty-Nine Dollars and Eighty-Two Cents (\$143,229.82).”**

VI. **Recommendation Vote to Board for Microsoft 365 Contract Renewal**

*Emily Tokarczyk, Chief Financial Officer*

**VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve the Microsoft 365 Contract Renewal in the amount of Two Hundred Sixty-Eight Nine Hundred Twenty-Six Dollars and Twenty Cents (\$268,926.20).”**

VII. **New Business**

*Evelyn Arana-Ortiz, Committee Chair*

VIII. **Public Comment**

*“Please sign up for public comment the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk of the Board for distribution to the Trustees.”*

IX. **Adjournment**

*Evelyn Arana-Ortiz, Committee Chair*

*\*Next meeting is scheduled on March 11, 2025 at 8:30 a.m. (subject to change)*

**Trustees Finance and Audit Committee**

Evelyn Arana-Ortiz, Committee Chair  
Navjeet Bal, John Hailer, Jeff Hawkins, Sen. Mike Rush, and  
President David Leonard

Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend.

**Public Zoom:** <https://boston-public-library.zoom.us/j/87563491970>

**Webinar ID:** 875 6349 1970

**Call In:** 1 646 558 8656, 1 646 931 3860, 1 301 715 8592