

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Meeting of the Trustees as a Corporation and Administrative Agency
Tuesday, February 4, 2025 at 3:00 p.m.
Honan-Allston Branch Library, Rita M. DiGresse Community Room
300 N Harvard St, Boston, MA 02134

AGENDA

I. Chair's Report

Dr. Ray Liu, Chair

A. Call to Order

1. Acknowledge EDI statement
2. Roll Call
3. Review and Approval of Minutes for the December 13, 2024 Special Meeting

II. President's Report

David Leonard, President

A. Greetings from the Honan-Allston Branch

Carin O'Connor, Branch Librarian and Sarah Markell, Vice President of the Friends of Honan-Allston Branch

B. Introduction of new EDI Manager, Kyrah Altman

C. Strategic Plan – Implementation & Rollout Updates

D. Operational Updates

III. Trustees Finance and Audit Committee

Evelyn Arana-Ortiz, Committee Chair

A. Approval of Votes

Emily Tokarczyk, Chief Financial Officer

1. Microsoft 365 Renewal Contract

VOTED: “that, the Trustees of the Public Library of the City of Boston approve Microsoft 365 Renewal in the amount of Two Hundred Sixty-Eight Thousand Four Hundred Sixty-Seven Dollars and Ninety Cents (\$268,467.90).”

2. BPL Fleet of Vehicles

VOTED: “that, the Trustees of the Public Library of the City of Boston approve the purchase of the fleet of vehicles from Colonial Ford, 11 Pilgrim Hill Road, Plymouth, MA 02360 in the amount of Three Hundred Eighteen Thousand Two Hundred Eighteen Dollars and Twenty Cents (\$318,218.20).”

B. Introduction to BPL Budget

Emily Tokarczyk, Chief Financial Officer

C. Update on FY26 City Operating Budget Submission

Emily Tokarczyk, Chief Financial Officer

D. Update on FY26 City Capital Budget Submission

David Leonard, President

Jon Eshel, Chief of Operations

E. Update on FY26 Massachusetts Legislative Agenda (budget)

David Leonard, President

IV. BPL Fund Presentation

Jeff Hawkins, BPL Fund Chair and Paula Sakey, BPL Fund Executive Director

V. Trustee Committees

Dr. Ray Liu, Chair

A. Recognitions & Committee Close Outs

1. Strategic Planning
2. Community Engagement

B. General Updates

VI. New Business

VII. Public Comment

Please sign up for public comment within the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and time allowing. Members of the public are also reminded that comments may alternatively be submitted in writing to the Clerk for distribution to the Trustees.

VIII. Adjournment

Dr. Ray Liu, Chair

**Next meeting scheduled for Tuesday, March 18, 2025, Central Library at 8:30am. (Subject to change, please see website for details)*

Trustees of the Public Library of the City of Boston

Dr. Ray Liu, Chair; Evelyn Arana Ortiz, Vice Chair,

Navjeet Bal, Joe Berman, Jim Canales, Cheryl Cronin, John Hailer, Jeff Hawkins, Julie Kim, Jonathan Lavine,
Jose C. Masso III, Porsha Olayiwola, Senator Mike Rush, Christian Westra, and Lynn Perry Wooten

President, David Leonard

Clerk of the Board, Pamela R. Carver

This is an open meeting. The public is welcome to attend.

In-person or stream virtually

Public Zoom: <https://boston-public-library.zoom.us/j/89250842985>

Webinar ID: 892 5084 2985

Call In Option: 1 646 558 8656, 1 301 715 8592, or 1 305 224 1968