

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees Finance and Audit Committee

Tuesday, March 11, 2025, at 8:30 a.m.

Via [Zoom](#)

### AGENDA

#### I. Call to Order

*Evelyn Arana-Ortiz, Committee Chair*

- A. Welcome Remarks/Committee Update
- B. Acknowledge Reaffirmation Statement
- C. Roll Call
- D. Review and Approval of Meeting Minutes from January 14, 2025

#### II. Update on Extension of Auditor Contract

*Evelyn Arana Ortiz and Emily Tokarczyk*

#### III. Review and Approval of Votes

*Emily Tokarczyk, Chief Financial Officer*

##### A. E-Rate Contracts

*Keith Gillette, Chief Technology Officer*

1. Internet Access Contract for all locations – e-Rate funding eligible

***VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Seventy-Three Thousand Six Hundred Eighty Dollars (\$73,680.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.***

2. Layer 2 Connectivity Contract – e-Rate funding eligible

***VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Seventy-Two Thousand Seven Hundred Twenty Dollars (\$72,720.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.***

3. Network Firewall Replacement Contract – e-Rate funding eligible

***VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve one-time contract not to exceed Ninety-Five Thousand Four Hundred Fifty Four Dollars and Twenty-Eight Cents (\$95,454.28) with ConvergeOne, Inc, 12 Hartwell Avenue, Lexington, MA 02421.***

4. Circulating Wi-Fi Hotspot Expansion Contract – e-Rate funding eligible

***VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year contract with option to renew for two additional years, not to exceed Forty-Three Thousand Ninety-Two Dollars (\$43,092.00) with T-Mobile, USA, 12920 SE 38<sup>th</sup> Street, Bellevue, WA 98006.***

5. MBLN Internet Access Contract – e-Rate funding eligible

***VOTED: “that, the Board of Trustees of the Public Library of the City of Boston approve a one-year***

*contract with option to renew for two additional years, not to exceed Twenty-Six Thousand Three Hundred Fifty-Two Dollars (\$26,352.00) with CherryRoad Technologies, Inc., 6 Upper Pond Road, 2<sup>nd</sup> Floor, Parsippany, NJ 07054.*

**IV. Recommendation Vote to Board of Trustees**

*Emily Tokarczyk, Chief Financial Officer*

**A. E-Rate Contracts**

*Keith Gillette, Chief Technology Officer*

**1. Multi-Site Connectivity Contract – e-Rate funding eligible**

***VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve a one-year contract with option to renew for two additional years, not to exceed Six Hundred Five Thousand Two Hundred Eighty Dollars (\$605,280.00) with the City of Boston Department of Innovation and Technology, One City Hall Square, Boston, MA 02201.***

**2. MBLN Wi-Fi Network Replacement – e-Rate funding eligible**

***VOTED: “that, the Trustees Finance and Audit Committee of the Public Library of the City of Boston recommend the Board of Trustees approve a one-time contract, not to exceed Four Hundred-Ninety Thousand Seven-Hundred Thirty-Six Dollars and Thirty-Five Cents (\$490,736.35) with ePlus Technology, Inc., 13595 Dulles Technology Drive, Herndon, VA 20171.***

**V. New Business**

*Evelyn Arana-Ortiz, Committee Chair*

- A. Scheduled special meeting for NEPC interviews with EM Managers on 4.1.25
- B. Discussion of Chinatown Purchase and Sales

**VI. Public Comment**

*“Please sign up for public comment the first 30 minutes of the meeting to support effective time management. On occasion, additional public comments on matters formally on the agenda may be allowed at the discretion of the Chair, and if time permits. Comments may alternatively be submitted in writing to the Clerk of the Board for distribution to the Trustees. Please submit no later than 24 hours in advance.”*

**VII. Adjournment**

*Evelyn Arana-Ortiz, Committee Chair*

*\*Please see the website for the calendar of meetings (subject to change)*

**Trustees Finance and Audit Committee**

Evelyn Arana-Ortiz, Committee Chair, John Hailer, Jeff Hawkins,  
Sen. Mike Rush, and President David Leonard

Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend.

**Public Zoom Link:** <https://boston-public-library.zoom.us/j/86811142009>

**Webinar ID:** 868 1114 2009

**Call In:** 1 646 931 3860, 1 301 715 8592, or 1 564 217 2000